



As a quality driven company and a member of the REC we are pleased to display here the terms and conditions that we will operate under in the provision of our services to you the work seeker.

We will send you a copy via our system when you register for our services but in the meantime please feel free to review these and if you have any queries please do not hesitate to contact us.

**We are** Summit Computer Recruitment Ltd. trading as itecople of Suite 1, 5 Scarne Court, Hurdon Road Launceston PL15 9LR and “we”, “us”, “our” and “ours” refers to itecople and all branch offices of itecople. itecople, for the purposes of this agreement, includes any subsidiary or associated company (as defined by s.736 Companies Act 1985) of itecople.

**You are** .....

and “you” and “your” refers to you.

### Definitions

**Agency Work** - work under which you are, or are proposed to be, employed under a contract direct with a Client

**Candidate** - a person seeking to use our services for locating work

**Candidate Database** - our register of Candidates, which may include your personal details

**Client** - a client of ours, including any third party with whom we have a relationship of any kind as a client, or potential client, who may be interested in employing you, or does employ you, or who may wish to utilise your services in any way

**Employment** - for the purposes of this agreement only, an engagement under a contract of service or contract for services and “employ”, “employing” and “employed” shall have commensurate meaning

**Regulations** - the Conduct of Employment Agencies and Employment Businesses Regulations 2003

**Relative** - someone related to you, your spouse (including by definition a live in partner) or former spouse, being (a) father, mother, stepfather, stepmother, son, daughter, stepson, stepdaughter, grandmother, grandfather, grandson or granddaughter, (b) brother, sister, uncle, aunt, niece or nephew (whether of the full blood or of the half blood or by affinity)

**Services** - our services as set out in the Terms and Conditions

**Special Terms** - those terms, if any, set out in Schedule 1

**Terms and Conditions** - the terms and conditions overleaf which are subject to the definitions

**Work Types** - the types of work we will seek to find for you, as set out in Appendix 1, or such other work that we may from time to time consider may be of interest to you.

WHEREAS

- A We are in the business of providing services to locate work for Candidates registered on our Candidate Database and introducing Candidates to our Clients with a view to Employment by a Client.
- B You are seeking work, have provided us with your details to be registered on our Candidate Database, and have asked us to locate work for you.
- C We are prepared to provide work-finding services on the Terms and Conditions, which you wish to accept.

NOW IT IS AGREED



In consideration of the mutual obligations set out in the Terms and Conditions we shall provide the Services and you accept the Services on the Terms and Conditions which you acknowledge you have fully read and understood. You may confirm your acceptance of these terms by signing the same below, or orally, by email or by fax or by a request by you for us to provide Services to you at any time after you have received these terms.

**Date:**

**Signed for and on behalf of itecople**

.....  
**Signed by** .....